



GUIDANCE NOTES

• Information entered elsewhere within the project plan will pre-populate a number of the Income & Expenditure figures below. • Please enter amounts within the yellow boxes to provide both the baseline (current) amounts. • Where information cannot be pulled through from elsewhere

INCOME

Category	Income Category	Baseline	Year 1	Year 2	Year 3	Year 4	Year 5	Notes/ Guidance
PlayZone	Peak Hire Income (48 weeks)	£0	£24,960	£25,709	£26,480	£27,274	£28,093	
	Other	£0	£0	£0	£0	£0	£0	
	Total Income	£0	£24,960	£25,709	£26,480	£27,274	£28,093	

EXPENDITURE

Category	Expenditure Category	Baseline	Year 1	Year 2	Year 3	Year 4	Year 5	Notes/ Guidance
PlayZone	Annual maintenance contract	£0	£0	£0	£1,000	£0	£0	
	Equipment replacement	£0	£0	£500	£515	£530	£546	
	Regular maintenance (weekly)	£0	£0	£0	£0	£0	£0	
	Sinking Fund	£0	£5,000	£5,000	£5,000	£5,000	£5,000	10 year lifespan expected - circa £50k for replacement of 2G and Polymeric surfaces and circa £60k for replacement of 3G surface after that time
	Line Marking and top up (delete row if not required)	£0	£0	£0	£0	£0	£800	
Floodlighting	Lamp replacement	£0	£300	£300	£300	£300	£300	
	Maintenance	£0	£0	£400	£412	£424	£437	
	Utilities	£0	£735	£757	£780	£803	£827	
Revenue	Booking Systems	£0	£887	£914	£1,517	£1,563	£1,609	£576 license fee from per year 2 onwards; £598.50 annual maintenance fee; £288 software fee. Additional cost of £40 charge fee per £1000 income processed.
	Site Staff Costs	£0	£0	£0	£0	£0	£0	
	On costs	£0	£0	£0	£0	£0	£0	
	Training and education costs	£0	£2,000	£2,060	£2,122	£2,185	£2,251	Safeguarding/ First Aid & Emergency First Aid/ Coaching Courses
	Marketing	£0	£500	£515	£530	£546	£563	Social Media/ Local Advertising in line with Marketing Plan to increase usage in specific user groups (working with Steering Group) Encourage Community/ Partners to activate sessions.
	Regular Site Maintenance (in-house)	£5,004	£5,004	£5,154	£5,309	£5,468	£5,632	
	Other	£0	£0	£0	£0	£0	£0	
Total Expenditure		£5,004	£14,426	£15,600	£18,485	£18,820	£17,965	

SITE OVERVIEW

Overall site Summary	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5
Income	£0	£24,960	£25,709	£26,480	£27,274	£28,093
Expenditure	£5,004	£14,426	£15,600	£18,485	£18,820	£17,965
Surplus /Deficit	£5,004	£10,534	£10,109	£7,995	£10,455	£10,127